

## Regular Meeting of the City Council

Tuesday, June 13, 2023 – 7:00 PM

Village of Surfside Beach

1304 Monument Drive

Surfside Beach, TX 77541

An agenda information packet is available for public inspection on the website at [www.surfsidetx.org](http://www.surfsidetx.org)

**NOTICE IS HEREBY GIVEN** that the City Council of the Village of Surfside Beach will conduct its Regular Meeting scheduled for **7:00 p.m. on Tuesday, June 13, 2023**. To view the meeting electronically please use the following website:

<https://us02web.zoom.us/j/82804862016?pwd=M3Bma1hBTGFsOWdvUFJZaGN0MTZ6QT09>

Meeting ID: 828 0486 2016 Passcode: 1304

The City Council reserves the right to meet in closed session on any agenda item, should the need arise and if applicable, pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### COUNCIL MEETING:

- 1) CALL TO ORDER, QUORUM IN ATTENDANCE
- 2) INVOCATION, PLEDGE OF ALLEGIANCE
- 3) Mayor/council/committee/department head/organization reports
- 4) Business of visitors not on the agenda.
- 5) *ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY, AND THE COUNCIL WILL ENACT THEM WITH ONE MOTION. UNLESS A COUNCIL MEMBER SO REQUESTS, NO SEPARATE DISCUSSION OF THESE ITEMS WILL OCCUR.*

#### CONSENT AGENDA:

- A. Consider approval of minutes from the Council meeting on May 16, 2023.
  - B. Consider approval of the May 2023 financials.
  - C. The Historical Committee needs use of the Council room on June 27 and 28.
  - D. Approve Resolution FY2024BMP designating the Mayor to Act for and on behalf of the Village when dealing with the Texas General Land Office for the purpose of applying for state assistance to clean and maintain the public beach.
- 6) Discuss and take possible action on request from the Historical Committee to use Hotel/Motel funds instead of Fort Funds for a \$5000 matching fund and an additional \$2500 for mound preparation also from Hotel/Motel Fund. *Gerber*
  - 7) Discuss the history of the allocation of funds related to Court Security Fund, and the Court Technology Fund accounts. Where were the funds deposited and how are the funds being spent? *Gerber*

- 8) Discuss and take possible action to appoint a Liaison to the Beach Advisory Committee. *Bisso*
- 9) Discuss citizen concerns and complaints regarding a lack of consistency in the collection of solid waste. *Gerber*
- 10) Discuss citizen dissatisfaction with the deteriorating quality of the water and noticeably unpleasant odor compared to just a few months ago. *Gerber*
- 11) Discuss citizen concerns that the city has consistently failed to accurately collect water readings in a timely manner, and in some cases, has not collected them at all. *Gerber*
- 12) Discuss and take possible action to finalize adoption into municipal code of the 2018 IBC to address commercial development of property, after the three month prescribed period of review at the directive of the Surfside Village Council. *Gerber*
- 13) Discuss water flushing at residences. *Bisso*
- 14) Discuss and take action regarding the leasing or purchasing of heavy equipment by the city. *Bisso*
- 15) Discuss the City's hurricane preparedness. *Bisso*
- 16) Discuss and take possible action to approve Ordinance 2023.06.13A Regarding amending the policies of the police department Code of Ordinances Chapter 22 Article 2 sections 22-24 and 22-25.
- 17) Discuss and take possible action to approve Ordinance 2023.06.13B Regarding amending the policies of the police department Code of Ordinances Chapter 22 Article 3, sections 22-62.
- 18) **Executive Session:** The City Council may convene into closed executive session pursuant to Texas Government Code, **Sec. 551.071. CONSULTATION WITH ATTORNEY;** A governmental body may not conduct a private consultation with its attorney except: (1) when the governmental body seeks the advice of its attorney about:(A) pending or contemplated litigation; or (B) a settlement offer; or(2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- 19) Action, if any out of executive session.
- 20) Adjourn

#### CERTIFICATION

I hereby certify that a true and correct copy of the above and foregoing "Notice of Meeting" by the City Council was posted on the front bulletin board of the City Hall of the Village of Surfside Beach, Texas. Said notice was posted Friday June 9, 2023 at or before 6:00 PM and remained so posted continuously for at least 72 hours before the scheduled time and date of the meeting.

  
Amanda Davenport, City Secretary

## Minutes of Special Meeting of the City Council

Tuesday, May 16, 2023 – 7:00 PM

Village of Surfside Beach

1304 Monument Drive

Surfside Beach, TX 77541

### COUNCIL MEETING:

- 1) **CALL TO ORDER, QUORUM IN ATTENDANCE**  
Mayor Bisso called the meeting to order at 7:00 p.m. and recognized a quorum of the Council was present.
- 2) **INVOCATION, PLEDGE OF ALLEGIANCE**  
Oscar Jalifi gave the invocation.
- 3) **Discuss and take possible action on Ordinance 2023.05.16ME  
CANVASS OF THE 2023 GENERAL MUNICIPAL ELECTION.**

Mayor Bisso read the election results as follows:

Deric Hebert	73
Paul Hermonat	16
Mark Wilson	38
Zach Parsch	76
Glenda McGonigle	17
Oscar Jalifi	92
Bob Petty	33
Jennie Green-Prats	77

Motion was made by Petty to approve Ordinance 2023.05.16ME, canvassing the 2023 Municipal Election Results. Motion was seconded by Robertson and passed unanimously.

- 4) **Swearing in of Council members by Chief Moncier and presentation by Surfside Marina to the Volunteer Fire Department.**  
  
Zach Parsch, Jennie Green-Prats and Oscar Jalifi were sworn in. Surfside Marina presented a check for \$7431.52 to the Volunteer Fire Department.
- 5) **Mayor/council/committee/department head/organization reports**  
**Police Chief Moncier-** gave the monthly PD activity report; thanked the following for their help and support during the recent search for a drowning victim: Texas Equusearch, USCG, Bob Petty and Mr. and Mrs. Petree; also recognized and thanked Hooked on Tackle for the donation of a drone.  
**Robert King** – gave the EMS monthly activity report;  
**Michelle Booth** – the new mobile app goes live this summer;  
**Dortha Pekar** – June 27 is the dedication of the Historical monument;  
**Maribel Hill – PZ Committee**, the lighting ordinance is ready for Council;  
**Erick Ingram** – Had a recent TCEQ inspection and the entire city passed; 60/40 water blend with Freeport/BWA water; lost 2 vacuum lines due to the

recent rains.

**J Gerber** – Schedule infrastructure inspection; TDEM Mike Jones – schedule a meeting re: hazard mitigation grants;

**S. Robertson** – Very proud of the police department and Chief Moncier and thanks to Erick in Public Works;

**O Jalifi** – Senior tax exemptions; A-Frame housing threats with erosion; Lake Court fire hydrant is inoperable;

**G Bisso** – Seaweed remains on the sand and is vital for nourishment and dune rebuilding; beach entrances remain a problem due to high tides; groin project is still moving along; HGAC grant for the sewer system is still moving at a snails pace; interviewing attorneys to handle the SPOT issue.

**6) Business of visitors not on the agenda.**

Steve Porter would like to see the financials added to the city website.

**7) ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY, AND THE COUNCIL WILL ENACT THEM WITH ONE MOTION. UNLESS A COUNCIL MEMBER SO REQUESTS, NO SEPARATE DISCUSSION OF THESE ITEMS WILL OCCUR.**

**CONSENT AGENDA:**

**A. Consider approval of minutes from the Council meeting on April 11, 2023.**

**B. Consider approval of the April 2023 financials.**

Motion was made by J Green-Prats to accept the consent agenda as presented. Motion was seconded by Jalifi and passed unanimously

**8) Discuss and take possible action to appoint a Mayor Pro Tem.**

Motion was made by Gerber to appoint Jennie Green-Prats as Mayor Pro Tempore. Motion was seconded by Jalifi and passed unanimously.

**9) Discuss and take possible action to approve proposed changes to Surfside Code of Ordinance Chapter 22 Law Enforcement, Article II, Section 22-24 (see submitted section for revisions).**

Motion was made by Robertson to approve the changes to Chapter 22, Article II, Section 22-24. Motion was seconded by Gerber (for the purposed of discussion) and the motion passed 4 for 1 against (Gerber).

**10) Discuss and take possible action to approve proposed changes to Surfside Code of Ordinance Chapter 22 Law Enforcement, Article II, Section 22-25 (see submitted section for revisions).**

Motion was made by Robertson to approve the changes to Chapter 22, Article II, Section 22-62. Motion was seconded by Gerber (for the purposed of discussion) and the motion passed 4 for 2 against (Gerber & Green-Prats).

**11) Discuss and take possible action to approve proposed changes to Surfside Code of Ordinance Chapter 22 Law Enforcement, Article II, Section 22-62 (see submitted section for revisions).**

Motion was made by Robertson to approve the changes to Chapter 22,

Article II, Section 22-62. Motion was seconded by Gerber (for the purposed of discussion) and the motion passed unanimously.

- 12) **Discuss and take possible action on Ordinance 2023-05-16A adopting the International Building Code.**

This item was pulled from the agenda until further notice by Mayor Bisso

- 13) **Discuss and take possible action on Ordinance 2023-05-16B amending solid waste ordinance, Chapter 38 Article III of the Code of Ordinances to bring the Code of Ordinances in line with current fees and services.**

Motion was made by Green-Prats to approve Ordinance 2023-05-16B. Motion was seconded by Parsch and passed unanimously.

*AN ORDINANCE AMENDING CHAPTER 38, ARTICLE III, OF THE CODE OF ORDINANCES OF THE VILLAGE OF SURFSIDE BEACH, TEXAS, AMENDING THE ORDINANCE APPLICABLE TO WASTE SERVICE; AMENDING THE SERVICE RATE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; CREATING A PENALTY; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.*

- 14) **Discuss and take possible action to fill vacancies within the Village of Surfside' s Planning Commission, appointing Mark Wilson as a member for remainder of the unexpired term, and considering other available applicants.**

Motion was made by Gerber to appoint Mark Wilson to the planning committee and Deric Hebert as an alternate. Motion was seconded by Green-Prats and passed 3 for 2 against (Robertson & Jalifi)

- 15) **Discuss and take possible action on replacing/repairing or renovating the City Hall building and the steps that need to be taken to make a decision.**

Motion was made by Jalifi to go out for bids for repairs to the City Hall and Museum building. Motion was seconded by Parsch and passed unanimously.

- 16) **Adjourn 9:10 pm**

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Gregg Bisso, Mayor

Attest:

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Amanda Davenport  
City Secretary

**RESOLUTION No. FY2024BMP**

**A RESOLUTION OF THE CITY COUNCIL OF THE VILLAGE OF SURFSIDE BEACH, TEXAS, DESIGNATING THE MAYOR TO ACT FOR AND ON BEHALF OF THE VILLAGE OF SURFSIDE BEACH IN DEALING WITH THE TEXAS GENERAL LAND OFFICE FOR THE PURPOSE OF APPLYING FOR STATE ASSISTANCE TO CLEAN AND MAINTAIN THE PUBLIC BEACH.**

**ON THIS** 13th day of July 2023, the City Council of Surfside Beach, Brazoria County, Texas, convened in a public meeting when among other business the City adopted the following resolution.

A resolution in connection with application of Surfside Beach for State assistance in cleaning and maintaining public beaches for the period of September 1, 2023, to August 31, 2024; and

**WHEREAS**, each city shall enter a resolution directing the Mayor to make application for funds and vesting that Official with full authority to act for purposes of the program.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE VILLAGE OF SURFSIDE BEACH, BRAZORIA COUNTY, TEXAS;**

That Surfside Beach apply for state assistance in cleaning and maintaining the public beach under Section 61.076, Natural Resource Code; and

That the Mayor shall be vested with full authority to act for purposes of the program.

**READ, PASSED AND APPROVED** this 13th day July, 2023.

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Gregg Bisso, Mayor

**ATTEST:**

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Amanda Davenport, City Secretary  
Village of Surfside Beach, Texas

## Amanda Davenport

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**From:** Jon Gerber  
**Sent:** Thursday, June 8, 2023 11:19 AM  
**To:** Amanda Davenport  
**Subject:** Agenda

Discuss and take possible action regarding request from the Historical Commission for funding, clarification, and approval of variances and use of facilities:

1. \$5000 match due soon. If this is coming from our Fort funds, I would like to switch it to Hotel/Motel since it qualifies under that and the Conservancy is actively working on raising funds for the Fort now.
2. request an additional \$2500 for mound preparation from Hotel/Motel
3. Make certain that we have variance for musket and possible cannon fire on June 27th ✓
4. Make certain that we have the Council Room on 27<sup>th</sup> and Stahlman on 28<sup>th</sup>

Sent from my iPhone

## Amanda Davenport

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**From:** Jon Gerber  
**Sent:** Thursday, June 8, 2023 10:41 AM  
**To:** Amanda Davenport  
**Subject:** Agenda for June

Discuss the history of the allocation of funds related to Court Security Fund, and the Court Technology account. Where were the funds deposited, and how are the funds being spent?

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concerned citizen : (McGonigle)

Please add this to the agenda for the council meeting on the 13th of June 2023.

Jonathan Gerber  
Alderman At Large

Sent from my iPhone



## Amanda Davenport

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**From:** Jon Gerber  
**Sent:** Thursday, June 8, 2023 11:13 AM  
**To:** Amanda Davenport  
**Subject:** Agenda for June

Discuss citizen concerns, and complaints regarding:

#1) A lack of consistency in the collection of solid waste.

#2) “dissatisfaction with the deteriorating quality of the water. “ and “noticeably unpleasant odor compared to just a few months ago.”

#3) “concern.....that the city has consistently failed to accurately collect water readings in a timely manner, and in some cases, has not collected them at all.”

Please add this to the Agenda for this upcoming meeting of the Surfside Village Council.

Thank You

Jonathan Gerber  
Alderman At Large

Sent from my iPhone

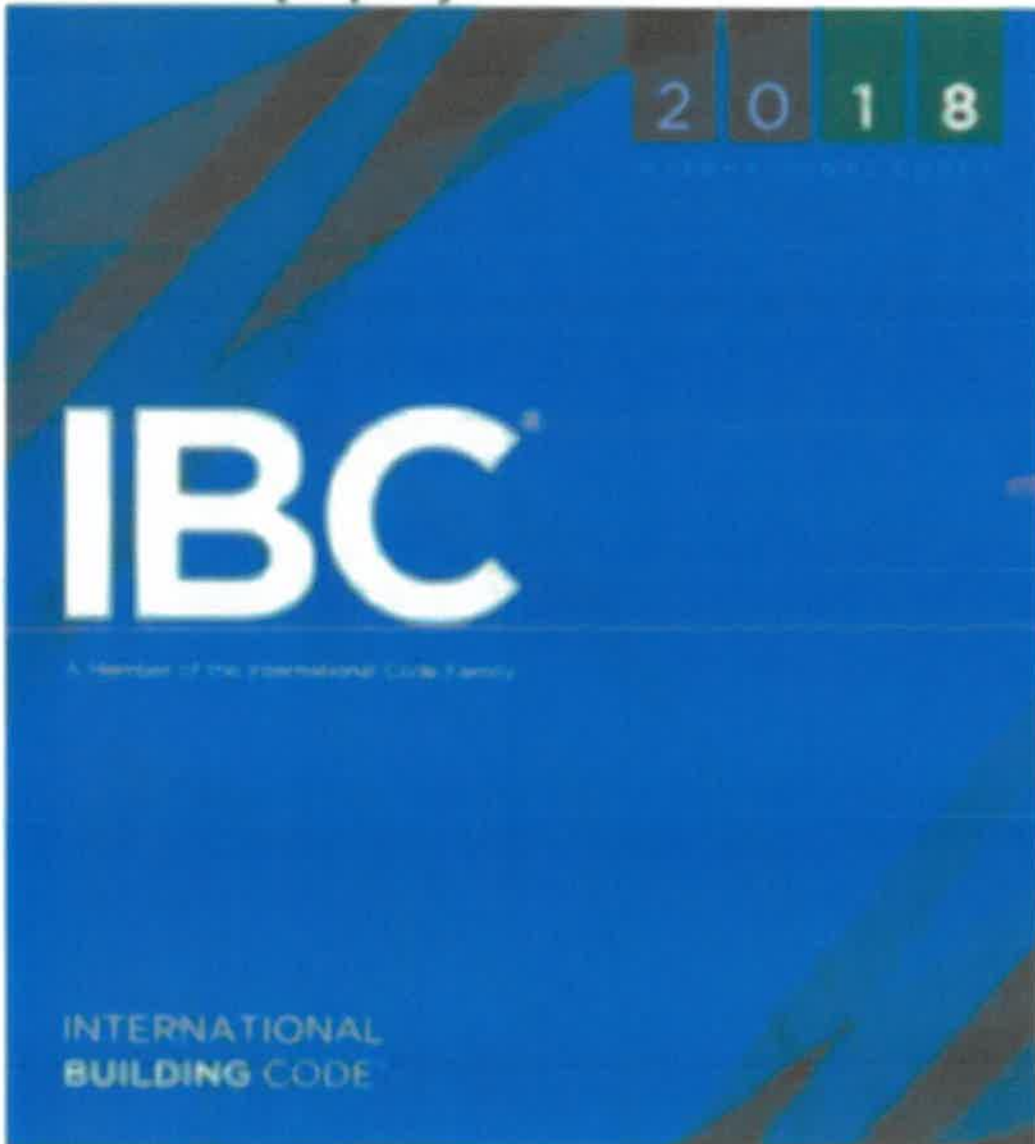
## Amanda Davenport

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**From:** Jon Gerber  
**Sent:** Thursday, June 8, 2023 10:56 AM  
**To:** Amanda Davenport  
**Subject:** Agenda

**From:** Jon Gerber  
**Sent:** Wednesday, March 8, 2023 11:35 AM  
**To:** Amanda Davenport  
**Subject:** 2018 International Building Code

**Discuss and take possible action to adopt 2018 International Code into the Surfside Code of Ordinance , to address develop commercial property.**



- B. Consider approval of the February 2023 financials.
- C. Grant a variance to the Historical Committee for canon fire on 5-6

Motion was made by Capretta to accept the consent agenda as presented. Motion was seconded by Petty and passed unanimously.

- 7) **Discuss and take possible action regarding a Proclamation declaring April 2023 as Fair Housing Month.**

Motion was made by Capretta to adopt April 2023 as Fair Housing Month. Motion was seconded by Jalifi and passed unanimously.

- 8) **Discuss and take possible action regarding the Beach Advisory Committee written directive.**

Motion was made by Petty to table at the request of Frances Conway. Motion was seconded by Capretta and passed unanimously.

- 9) **Discuss and take possible action to modify the Code of Ordinances section 22-28 regarding the hiring and disciplinary action policies regarding police officers.**

Motion was made by Gerber to adopt this supplement and the motion died for lack of a second.

- 10) **Discuss and take possible action regarding outdoor lighting standards in the Village of Surfside Beach.**

Motion was made by Gerber to conditionally adopt outdoor lighting standards with a 3 month review. Motion was seconded by Jalifi and was not adopted by a 2 for – 3 against vote.

- 11) **Discuss and take possible action regarding adopting the International Business Code of 2018 to address development of Commercial property.**

Motion was made by Gerber to adopt the 2018 IBC and instruct the city attorney to draft an ordinance with a review in 3 months time. Motion was seconded by Petty and passed unanimously.

Discuss and take possible action to finalize adoption into municipal code of the 2018 IBC to address commercial development of property, after the three month prescribed period of review at the directive of the Surfside Village Council.

Sent from my iPhone

**ORDINANCE 2023.06.13A**

**AN ORDINANCE AMENDING CHAPTER 22, ARTICLE II, OF THE CODE OF ORDINANCES OF THE VILLAGE OF SURFSIDE BEACH, TEXAS; AMENDING THE REQUIREMENTS FOR APPOINTMENT OF OFFICERS; AMENDING THE METHOD OF CREATION OF A MANUAL OF RULES AND PROCEDURES; AMENDING THE REQUIREMENTS FOR APPOINTMENT OF A POLICE RESERVE FORCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, the City Council of the Village of Surfside Beach, Texas, has determined that adoption of this Ordinance is necessary to the health, safety, and general welfare of the inhabitants of said City and the members of the general public; and

**WHEREAS**, the City Council finds that this Ordinance was adopted at a meeting which was open to the public and preceded by proper notice, as required by Chapter 551 of the Texas Local Government Code (the Open Meetings Act).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE VILLAGE OF SURFSIDE BEACH, TEXAS:**

**FIRST**, the findings and recitations set out in the Preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made part hereof for all purposes.

**SECOND**, That Chapter 22, Article 2, Section 22 of the Code of Ordinances of the Village of Surfside Beach, Texas, is amended as follows:

**Sec. 22-24. - Appointment, qualifications and term of office for Chief of Police.**

The City Council of the Village may appoint a person meeting the qualification of Chief of Police who shall serve at the pleasure of the City Council. The qualifications shall meet the minimum physical, mental, moral, and educational standards established by the Texas Commission on Law Enforcement.

**Sec. 22-25. – Manual of rules of procedures.**

- (A) The Chief of Police shall prepare a manual of rules and procedures governing the conduct of all police officers. Such manual may be amended from time to time by the Chief of Police.
- (B) A copy of the manual shall be kept on file in the office of the City Secretary. The Mayor may also cause a study into the effect of this manual upon the efficiency and the effectiveness of the police department as a whole or as to any function thereof.

**THIRD,** This Ordinance shall be and is hereby declared to be cumulative of all other Ordinances of the Village of Surfside Beach and this Ordinance shall not operate to repeal or affect any of such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

**FOURTH,** If any section, subsection, sentence, clause, or phrase, of this Ordinances is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance.

**FIFTH,** All of the regulations provided in this Ordinance are hereby declared to be governmental and for the health, safety, and welfare of the general public. Any member of the City Council or any City official or employee charged with the enforcement of this Ordinance, acting for the Village of Surfside Beach in the discharge of his/her duties, shall not thereby render himself/herself personally liable; and he/she is hereby relieved from all personal liability for any damage that might accrue to persons or property as a result of any act required or permitted in the discharge of his/her said duties.

**SIXTH,** Any violation of this Ordinance can be enjoined by a suit filed in the name of the Village of Surfside Beach in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this Ordinance or in the Code of the Village of Surfside Beach.

**SEVENTH,** This Ordinance shall take effect and be in force immediately upon its passage and publication of its descriptive caption twice in the Brazosport Facts.

**READ, PASSED, AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
**GREGG BISSO, MAYOR**  
**VILLAGE OF SURFSIDE BEACH, TEXAS**

**ATTEST:** \_\_\_\_\_  
**AMANDA DAVENPORT**  
**CITY SECRETARY**

**ORDINANCE 2023.06.13B**

**AN ORDINANCE AMENDING CHAPTER 22, ARTICLE III, OF THE CODE OF ORDINANCES OF THE VILLAGE OF SURFSIDE BEACH, TEXAS; AMENDING THE REQUIREMENTS FOR APPOINTMENT OF OFFICERS; AMENDING THE METHOD OF CREATION OF A MANUAL OF RULES AND PROCEDURES; AMENDING THE REQUIREMENTS FOR APPOINTMENT OF A POLICE RESERVE FORCE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, the City Council of the Village of Surfside Beach, Texas, has determined that adoption of this Ordinance is necessary to the health, safety, and general welfare of the inhabitants of said City and the members of the general public; and

**WHEREAS**, the City Council finds that this Ordinance was adopted at a meeting which was open to the public and preceded by proper notice, as required by Chapter 551 of the Texas Local Government Code (the Open Meetings Act).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE VILLAGE OF SURFSIDE BEACH, TEXAS:**

**FIRST**, the findings and recitations set out in the Preamble to this Ordinance are found to be true and correct and they are hereby adopted by the City Council and made part hereof for all purposes.

**SECOND**, That Chapter 22, Article 3, Section 22 of the Code of Ordinances of the Village of Surfside Beach, Texas, is amended as follows:

**Sec. 22-62. – Appointment and removal of members.**

- (A) *Appointment.* Members of the police reserve force of the Village shall be appointed at the discretion of the Chief of Police of the Village.
- (B) *Removal.* Any member may be removed at any time, with or without cause, at the discretion of the Chief of Police of the Village and shall be removed by the Chief of Police if he is appointed as a temporary member and fails to meet the minimum educational standards provided in subsection (c) of this section, within the period of time specified therein or otherwise fails to meet the standards as set out in this Article.

**THIRD**, This Ordinance shall be and is hereby declared to be cumulative of all other Ordinances of the Village of Surfside Beach and this Ordinance shall not operate to repeal or affect any of such other Ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other Ordinance or Ordinances are hereby repealed.

**FOURTH**, If any section, subsection, sentence, clause, or phrase, of this Ordinances is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance.

**FIFTH**, All of the regulations provided in this Ordinance are hereby declared to be governmental and for the health, safety, and welfare of the general public. Any member of the City Council or any City official or employee charged with the enforcement of this Ordinance, acting for the Village of Surfside Beach in the discharge of his/her duties, shall not thereby render himself/herself personally liable; and he/she is hereby relieved from all personal liability for any damage that might accrue to persons or property as a result of any act required or permitted in the discharge of his/her said duties.

**SIXTH**, Any violation of this Ordinance can be enjoined by a suit filed in the name of the Village of Surfside Beach in a court of competent jurisdiction, and this remedy shall be in addition to any penal provision in this Ordinance or in the Code of the Village of Surfside Beach.

**READ, PASSED, AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
**GREGG BISSO, MAYOR**  
**VILLAGE OF SURFSIDE BEACH, TEXAS**

**ATTEST:** \_\_\_\_\_  
**AMANDA DAVENPORT**  
**CITY SECRETARY**