

## Minutes of Regular Meeting of the City Council

Tuesday, December 9, 2025 – 7:00 PM

Village of Surfside Beach

1304 Monument Drive

Surfside Beach, TX 77541

### 1) CALL TO ORDER, QUORUM IN ATTENDANCE

Mayor Parsch called the meeting to order at 7:00 p.m. and confirmed all council members (Jonathan Gerber, Steve Kedlarchuk, Oscar Jalifi, Marsha Hines and Jennie Green-Pratts) were present.

### 2) INVOCATION, PLEDGE OF ALLEGIANCE

Alderman Jalifi offered the invocation. Mayor Parsch led the Pledge of Allegiance to the United States flag and the Texas state flag.

### 3) MAYOR/COUNCIL/DEPARTMENT HEAD REPORTS

- **Mayor Parsch** provided updates on groin and sewer projects, recruiting a City Administrator via Clear Career Professionals and the upcoming City Secretary vacancy. Mayor Parsch also introduced the new Tourism & IT leader David Calhoun and reminded residents of the half-price beach passes for the month of January 2026.
- **Council reports** included volunteer and community updates from Alderman Gerber, resident concerns regarding potholes from Alderman Kedlarchuk, tourism committee activities from Alderman Jalifi and encouragement to join the historical committee and coordinate events from Alderman Hines and Alderman Green-Pratts.
- **Department heads** presented the utilities reports as previously summarized for the Police, EMS Public Works, Building & Code, Finance & Human Resources.

### 4) BUSINESS OF VISITORS NOT ON THE AGENDA

- None

### 5) ALL ITEMS UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE SELF-EXPLANATORY, AND THE COUNCIL WILL ENACT THEM WITH ONE MOTION. UNLESS A COUNCIL MEMBER SO REQUESTS, NO SEPARATE DISCUSSION OF THESE ITEMS WILL OCCUR.

#### CONSENT AGENDA:

- Consider minutes from the City Council meetings on November 11, 2025 and on December 1, 2025.
- Consider financials from November 2025.

#### MOTION:

- Alderman Jalifi moved to approve the consent agenda as presented.
- Alderman Kedlarchuk seconded.

#### VOTE:

- Motion passed unanimously. {Aldermen Gerber, Alderman Kedlarchuk, Alderman Jalifi, Alderman Hines and Alderman Green-Prats all voted yes}

**6) DISCUSS AND TAKE POSSIBLE ACTION TO DESIGNATE AMBER CALZADA AS THE INTERIM ADMINISTRATIVE SUPPORT FOR THE CITY SECRETARY VACANCY.**

**CONSENT AGENDA:**

- Council considered appointing Amber Calzada to serve as Interim to Administrative Support with an interim pay adjustment.

**MOTION:**

- Alderman Hines moved to designate Amber Calzada as Interim to Administrative Support and to include a \$1/hour interim pay increase. The \$1/hour interim pay increase shall be made retroactive to December 1, 2025.

**VOTE:**

- Motion passed unanimously {Alderman Gerber, Alderman Kedlarchuk, Alderman Jalifi, Alderman Hines and Alderman Green-Prats all voted yes.}

**7) DISCUSS AND TAKE POSSIBLE ACTION TO AMEND THE CODE OF ORDINANCES TO ALLOW A DESIGNATED NATURAL AREA TO BE MAINTAINED ON PRIVATE PROPERTY**

**CONSENT AGENDA:16-124**

- Council debated amending Section 16-124 of the Code of Ordinances to allow property owners to maintain a designated nature area.

**MOTION:**

- Alderman Gerber moved to amend §16-124 to create a designated nature area exception. Alderman Kedlarchuk seconded the motion.

**VOTE:**

- Motion failed, 2-3
- YES - Alderman Gerber, Alderman Kedlarchuk: NO – Alderman Jalifi, Alderman Hines, Alderman Green-Prats

**8) DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE THE LEGAL OWNERSHIP OF 332 TERMINUS ROADWAY AND ITS ASSOCIATES RIGHT-OF-WAY FROM THE TRAFFIC LIGHT TO THE GULF**

**CONSENT AGENDA:**

- Council formally accepted the Village of Surfside Beach which owns the roadway and the right-of-way from State Highway 332 to the Gulf, which is necessary for the East Groin project

**MOTION:**

- Alderman Green-Prats moved to accept the roadway and the right-of-way as Village of Surfside property
- Alderman Jalifi seconded the motion

**VOTE:**

- Motions passed unanimously

- YES – Alderman Gerber, Alderman Kedlarchuk, Alderman Jalifi, Alderman Hines, Alderman Green-Prats

**9) DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE CONSIDER AN ORDINANCE AMENDMENT TO Ordinance 2025-12-09 to exclude chickens from Section 8-22 9 (DOMESTIC FARM AND WILD ANIMAL PROHIBITIVE VARIANCES)**

**CONSENT AGENDA:**

- Council revisited an amendment allowing up to three egg-laying hens on residential lots with a permit.

**MOTION:**

- Alderman Gerber moved to amend Ordinance 2025-12-09 to permit up to three egg-laying Hens on residential lots.
- Alderman Kedlarchuk seconded the motion

**VOTE:**

- Motion passed, 4-2
- YES – Alderman Gerber, Alderman Kedlarchuk, Alderman Green-Prats, Mayor Parsch casted vote to break the tie. NO – Alderman Jalifi, Alderman Hines

**10) DISCUSS AND TAKE POSSIBLE ACTION TO PURCHASE THE CTC LAND ADJACENT TO CITY HALL**

**CONSENT AGENDA:**

- Council discussed purchasing Surfside Tourist Council (CTC) property adjacent to City Hall for the use as a Visitor Center / Historic Site, Action was delayed pending a new survey and an appraisal.

**MOTION:**

- Alderman Green-Prats moved to table the item until a current survey and appraisal are completed,
- Alderman Hines seconded the motion.

**VOTE:**

- Motion passed unanimously
- YES – Alderman Gerber, Alderman Kedlarchuk, Alderman Jalifi, Alderman Hines, Alderman Green-Prats

**11) DISCUSS AND TAKE POSSIBLE ACTION TO ADD TWO MEMBERS TO THE BEACH ADVISORY COMMITTEE**

**CONSENT AGENDA:**

- Council considered nominations of Ricky Morris and Thomas Leeder to be added to the Beach Advisory Committee

**MOTION:**

- Alderman Green-Prats moved to appoint Ricky Morris and Thomas Leeper to the Beach Advisory Committee.
- Alderman Gerber seconded the motion.

**VOTE:**

- Motion passed
- YES – Alderman Gerber, Alderman Jalifi, Alderman Hines, Alderman Green-Prats ;
- Abstained – Alderman Kedlarchuk

**12) DISCUSS AND TAKE POSSIBLE ACTION ON BUDGET AMENDMENTS FOR THE CITY ADMINISTRATOR SALARY BASED ON MARKET DATA PROVIDED BY CLEAR CAREER PROFESSIONALS**

**CONSENT AGENDA:**

- Council debated increasing the salary range for the City Administrator position from \$110,000-\$120,000 up to \$135,000.

**MOTION:**

- Alderman Gerber moved to set the salary range for the City Administrator at \$110,000 - \$135,000
- Alderman Hines seconded the motion

**VOTE:**

- Motion failed, 2 – 3
- YES – Alderman Gerber, Alderman Hines: NO – Alderman Jalifi, Alderman Kedlarchuk, Alderman Green-Prats
- Note: the budget range remains unchanged

**13) DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE REVISIONS TO THE CITY ORDINANCES TO REMOVE SPECIFIC SERVICE FEE AMOUNTS AND SPECIFIC BILL AND DUE DATES FOR THE GARBAGE SERVICE**

- This item was postponed due to the incomplete draft language
- No action was taken

**14) DISCUSS AND TAKE POSSIBLE ACTION TO APPROVE THE TRANSFER OF \$6000 FROM GL-6154 TO GL-5270 TO COVER EXPENSES ASSOCIATED WITH THE ESSENTIAL WEATHER RELATED GEAR AND ADDITIONAL UNIFORMS FOR ALL EMERGENCY MANAGEMENT AGENCY STAFF MEMBERS**

**CONSENT AGENDA:**

- Upon clarification from finance that employees uniform costs would be reimbursed via payroll deductions, this item was withdrawn
- No council action was required

**15) EXECUTIVE SESSION -PERSONNEL (FRANK DEMARCO, EMERGENCY MANAGEMENT COORDINATOR)**

**CONSENT AGENDA:**

- Council entered executive session under Texas Government Code §551.074 to discuss the duties and compensation of the Emergency Management Coordinator, Frank DeMarco.
- After returning to open session, council approved paying spousal medical benefits for the Emergency Management Coordinator role (separate from DeMarco's EMS Director role)

**MOTION:**

- Alderman Green-Prats moved to approve payment of spousal medical benefits for the Emergency Management Coordinator position
- Alderman Hines seconded the motion

**VOTE:**

- Motion passed
- YES – Alderman Gerber, Alderman Jalifi, Alderman Hines, alderman Green-Prats
- Abstained – Alderman Kedlarchuk

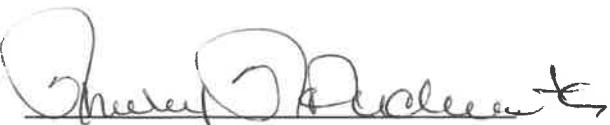
**16) Meeting Adjourned**

- There being no further business the meeting adjourned at 1:44 p.m. on December 10, 2025.

Passed and approved this 10th day of December 2025.



Zach Parsch, Mayor



Shirley Sharrock-Archuleta,  
City Secretary

Acting City Secretary was  
A. Calzada

Amber Glazebrook

1/20/26 ZP