

Minutes of Regular Meeting of the City Council
Tuesday, May 12, 2026 – 6:00 PM
Village of Surfside Beach
1304 Monument Drive
Surfside Beach, TX 77541

CALL TO ORDER QUORUM IN ATTENDANCE

- Mayor Zach Parsch called the meeting to order at 6:00 p.m. and confirmed a quorum was present (Jonathan Gerber, Stephen Kedlarchuk, Oscar Jalifi, Marsha Hines, Jennie Green-Prats)

INVOCATION, PLEDGE OF ALLEGIANCE

- Alderman Oscar Jalifi offered the invocation. Mayor Parsch led the Pledge of Allegiance to the United States Flag and the Texas state flag

MAYOR/COUNCIL/DEPARTMENT HEAD REPORTS

Mayor Report:

- Mayor made a statement regarding the use of social media and the unfounded accusations and untruths directed at himself and others. He stated he is disappointed and disapproving of social media use in this way. ---

City Administrator Report:

- William Cox explained his standardized approach to greater transparency ensuring every resident has clear, consistent access to shared milestones
- Reported on the progress and milestones ensuring Council and Residents stay informed on the most impactful progress across a diverse grant pipeline
- Report on improving operations by establishing clarity and standardized workflows
- Explained the timeline and steps of preparations for the FY 2026/27 budget
- Updated Council and Residents on recent wins pertaining to the partnership with Moonlight Missions to improve reliability of the water and sewer system. VOSB partnered with a property owner for the demolition and clearing of a sub-standard structure. Updated that VOSB walkover rebuilds moved into the engineering design phase.

Council Reports

Alderman Gerber:

- Reminder that cruelty to animals (dogs) is a crime. The SPCA is full currently and needs volunteers to help with the laundry
- Emergency Center is now blackout free. A new meter was installed which resolved the problems
- Thank you to Zach Parsch and his wife for attending the Gulf Coast bird banding event. Reminder that it is open to the public and encourages people to attend.

- Veterans group will be hosting a flag ceremony on Memorial Day, and will be lowering the flag located at the main entrance to the beach to half staff beginning at sunrise and back to full mast at noon
- Stated, he would like to see the Department Heads return to giving their reports at the City Council meetings
- Issued a thank you to everyone on his re-election to City Council

Alderman Kedlarchuk:

- Issued a thank you to the Residents for attending the City Council meeting

Alderman Jalifi:

- Acknowledged the City Administrators role and urged everyone to let him be active in responding and partaking in actions for the City and Employees

Alderman Hines:

- Reminded everyone that she had previously cautioned everyone about the use of social media and restated that social media is not a reliable source of information

Alderman Green-Prats:

- Re-iterated her previous cautions regarding social media

Police Department Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

EMS Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Public Works:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Building Safety/Code Enforcement:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Finance Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Human Resources Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Tourism/IT Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

Beach Report:

- This report can be found on the Village of Surfside Beach website at surfsidetx.org

BUSINESS OF VISITORS NOT ON THE AGENDA:

- Chris Kniper presented the Old Ft. Velasco Historical Association with a \$1000 check gifted from the San Jacinto Descendants Association

CONSENT AGENDA:

- Consider minutes from City Council meeting on April 14, 2026
- Consider, discuss and take possible action regarding a Proclamation declaring April 2026 as Fair Housing month.

MOTION:

- Alderman Jalifi made a motion to accept the consent agenda as was put forth on the agenda.
- Alderman Hines seconded the motion

VOTE:

- Motion passed 3-2
- Yes – Alderman Jalifi, Alderman Hines, Alderman Green-Prats
- No – Alderman Gerber, Alderman Kedlarchuk

GENERAL AGENDA:

1. **Consider, discuss and take possible action on Ordinance 2026.05.12GE Canvass of the 2026 General Municipal Election**

AGENDA:

- Discussion ensued regarding canvassing the election, meaning to officially accept the results of the 2026 General Municipal Election

MOTION:

- Alderman Green-Prats made a motion to accept the election canvass of the 2026 General Municipal Election
- Alderman Jalifi seconded the motion

VOTE:

- Motion passed 5-0
- Yes – Alderman Gerber, Alderman Kedlarchuk, Alderman Jalifi, Alderman Hines, Alderman Green-Prats

2. **Swearing in of council members and recognition of outgoing council members**

AGENDA:

- Judge Cynthia Hall administered the Oath of Office to newly elected Aldermen (Alderman Gerber, Alderman Power-Llewellyn) and Mayor (Marsha Hines)
- William Cox presented outgoing Alderman Kedlarchuk with a plaque representing appreciation for Alderman Kedlarchuk's contribution to VOSB during his term of office
- Shirley Archuleta presented outgoing Mayor Parsch with an employee signed surfboard representing appreciation for the contribution to VOSB by Mayor Parsch

3. **Consider, discuss and take possible action to appoint a qualified individual to fill the vacancy for City Council at-large position, formerly held by Marsha Hines, for the remainder of the unexpired term**

AGENDA:

- Council voted this item into executive session at 6:51 p.m. Upon the conclusion of the Executive Session deliberations, the meeting returned to Open Session at 7:25 p.m. Council members as well as residents commented on potential candidates to fill the position.

MOTION:

- Alderman Jalifi made a motion to appoint Zach Parsch to the vacant Alderman position
- Alderman Green-Prats seconded the motion

VOTE:

- Motion Passed 2-1-1
- Yes – Alderman Jalifi, Alderman Green-Prats
- No – Alderman Power-Llewellyn
- Abstain – Alderman Gerber

4. **Swearing in of Council member elected by City Council to fill the Council member position vacated by Marsha Hines**

AGENDA:

- Zach Parsch was sworn in by Judge Cynthia Hall to fill the open position left by Marsha Hines Mayoral appointment.

5. **Consider, discuss and take possible action to appoint a member of the City Council to serve as Mayor Pro Tem for a term of two (2) years**

AGENDA:

- Alderman Gerber made a motion to amend the appointment to a one (1) year term and moved to appoint Alderman Green-Prats to the position of Mayor Pro-Tem
- Alderman Power-Llewellyn seconded the motion

MOTION:

- Alderman Gerber made a motion to appoint Alderman Green-Prats to position of Mayor Pro-Tem
- Alderman Power-Llewellyn seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Power-Llewellyn, Alderman Jalifi, Alderman Parsch

6. Consider, discuss and take possible action to approve a Resolution declaring a public health and safety emergency regarding the Coast Guard Drive water line; authorizing an exemption from competitive bidding under Texas Local Government Code §252.022(a)(2); and authorizing an Interfund Loan in an amount not to exceed \$150,000 from the Hotel Occupancy Tax (HOT) Fund to the System Fund to immediately finance the repairs

AGENDA:

- City Administrator Cox spoke regarding the need and the impact to the community regarding this item. Discussions ensued.

MOTION:

- Alderman Jalifi made a motion to authorize an exemption from competitive bidding under Texas Local Government Code 252.022 and to authorize the interfund loan in an amount not to exceed \$150,00 from HOT tax to the system fund to immediately finance the repair
- Alderman Power-Llewellyn seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats

7. Consider, discuss and take possible action to approve a budget amendment in the amount of \$30,000, transferring funds from the FY25 General Funds surplus to the Professional Services line (GL 5119) to fund a code of Ordinances Review and Update, Pavement Condition Assessment, strategic planning, and organizational development

AGENDA:

- City Administrator Cox explained how a road condition assessment is needed and would benefit the community. Also explained was how the budget would be impacted and how this item would be funded. Finance Director Briones explained the impact and funding from the budget. Discussions ensued

MOTION:

- Alderman Parsch made a motion to approve a budget amendment in the amount of \$30,000 transferring money from the FY 2025 General Fund and Beach Fund for a Professional Services line.
- Alderman Jalifi seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Parsch, Alderman Jalifi, Alderman Green-Prats, Alderman Power-Llewellyn, Alderman Gerber

8. Consider, discuss and take possible action to ratify the appointment of Frank DeMarco as the EMS Director for the Village of Surfside Beach, with an effective date of April 16, 2026.

AGENDA:

- City Administrator Cox explained the reason for this item is to cure a previous error upon the appointment of EMS Director Frank DeMarco that occurred with an illegal special meeting and would like to ratify it back to the original appointment date (04-16-2025) to rectify the error

MOTION:

- Alderman Gerber made a motion to ratify the appointment of Frank DeMarco as the EMS Director to the official start date of 04-16-2025
- Alderman Green-Prats seconded the motion

VOTE:

- Motion passed 4-1
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Green-Prats
- Abstain – Alderman Power-Llewellyn

9. Consider, discuss and take possible action on a Resolution amending Chapter 8, Section 1 Holidays of the Village of Surfside Beach Personnel Policy to standardize holiday pay and update operational procedures

AGENDA:

- City Administrator explained the inequities of the Holiday pay between different employees and different departments within the Village, the effects of these inequities and the impacts of the inequities.

MOTION:

- Alderman Power-Llewellyn made a motion to amend Holiday pay to standardized holiday pay and update operational procedures
- Alderman Parsch seconded the motion

VOTE:

- Motion passed 4-1
- Yes – Alderman Parsch, Alderman Jalifi, Alderman Green-Pratts, Alderman Power-Llewellyn
- No – Alderman Gerber

10. Consider, discuss and take possible action regarding recommendations of the Planning and Zoning Committee concerning the replat of Surfside Hills, Lots 1 thru 12, Block 1

AGENDA:

- Building Official/Code Enforcement Josh Hart explained that the replat meets all requirements according to the Village ordinances. Discussions ensued regarding the effects on the community water and sewer systems. Mike Moarak addressed the Council with his intentions for use of the property.

MOTION:

- Alderman Power-Llewellyn made a motion to approve with condition the owner get a professional engineer to document the civil impact to the Village sewer system
- Alderman Parsch seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats

11. Consider, discuss and take possible action to grant a temporary waiver for Village of Surfside official events of the fees and other regulatory requirements (not related to health and safety) for one year – 365 days of: Sec. 30-20 – [Permit required; vendor operation location and approval] and to provide a permanent exemption for such events for Nonprofits and official public-school groups

AGENDA:

- Alderman Gerber presented his item regarding fee waivers and justification of what groups and people would benefit from the waiver of the fees and the impact to the community. Discussions ensued.

MOTION:

- Alderman Gerber made a motion to grant a temporary waiver to the Village of Surfside Beach official event fees and other regulatory requirements not related to health and safety for one year. 365 days of Section 30-20 and provide a permanent exemption for such events to non-profits and other official school groups
- Alderman Power-Llewellyn made an amendment to the original motion to add a template so they can fill out a form for us to verify they are indeed a non-profit or for the purposes they are doing it for.
- Alderman Gerber made a motion to truncate the original motion to grant a permanent waiver based on based on the online template application information based on non-profits and school groups
- Alderman Parsch seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats

- 12. Consider, discuss and take possible action to disconnect the Centerpoint streetlight at the end of Detenbeck near the beach, to request citizen and staff input into the need for the lights at the end of other streets that dead end at the beach, and to consider any requests that they be removed for the purpose of environmental protection and quality of life enhancement.**

AGENDA:

- Discussion to clarify exactly where the lights are located, residents preferences to having the lights, whether the lights provide an environmental hazard, and if the lights provide safety on the walkovers

MOTION:

- Alderman Parsch made a motion to disconnect the streetlights at the end of Detenbeck near the beach
- Alderman Jalifi seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Green-Prats, Alderman Power-Llewellyn

- 13. Consider, discuss and take possible action to amend the Beach Fund to cap Line Items 6560 (Payroll Expenses), 7104 and 7150 (FICA Match/SUTA) at minimum of 10% of actual collected revenue and authorize a transfer of Year-to-Date (YTD) overages to the General Fund to ensure compliance with 31 Texas Administrative Code §15.8(f). Total annual budgeted expenditures for these items shall be capped at \$125,000 to maintain the 10% regulatory ceiling and monthly expenditures shall be capped at 10% of actual beach user fees collected each month to avoid exceeding the regulatory limit**

AGENDA:

- Alderman Power-Llewellyn expressed concerns with the 10% maximum and expressed a desire to track the percentages as things move forward. Discussions ensued. Finance Director Briones explained how the amounts were calculated within the budget.

MOTION:

- Alderman Power-Llewellyn made a motion to approve the item with an amended line to separate the Administration line and the Do Work lin.
- No second of the motion was made
- Motion dies

14. Consider, discuss and take possible action regarding the reclassification of the beach Supervisor to Parks and Recreation Director, the Public Works Director to Utilities Director, and associated salary adjustments

AGENDA:

- Council voted this item into executive session at 9:08 p.m. and reconvened into open session at 9:48 p.m. Discussion ensued.

MOTION:

- Alderman Zach Parsch made a motion to reclassify the title of Public Works Director to the Utilities Director and the Beach and Parks Supervisor to the Beach and Parks Director
- Alderman Power-Llewellyn seconded the motion

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats

15. Consider, discuss and take possible action to accept the resignation of the City Secretary and approve the City Administrator to initiate the recruitment and hiring process for a replacement

AGENDA:

- Council voted this item into executive session at 9:08 p.m. and reconvened into open session at 9:48 p.m. Discussion ensued.

MOTION:

- Mayor Parsch made a motion to accept the City Secretary resignation, to move forward with the City Secretary Interim position to William Cox and to move forward with the recruitment of the City Secretary as soon as possible, with the guidance to have an interview panel with Citizens, Council and Staff.
- Motion was seconded by Peggy Power-Llewellyn

VOTE:

- Motion passed unanimously 5-0
 - Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats
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- 16. Consider, discuss and take possible action to adopt a Resolution appointing City Administrator William Cox as acting City Secretary, effective May 16, 2026, and authorizing him to perform all statutory duties of the office on an interim basis until a permanent replacement is hired**

AGENDA:

- Council voted this item into executive session at 9:08 p.m. and reconvened into open session at 9:48 p.m. Discussion ensued.

MOTION:

- Mayor Parsch made a motion to accept the City Secretary resignation, to move forward with the City Secretary Interim position to William Cox and to move forward with the recruitment of the City Secretary as soon as possible, with the guidance to have an interview panel with Citizens, Council and Staff.
- Motion was seconded by Peggy Power-Llewellyn

VOTE:

- Motion passed unanimously 5-0
- Yes – Alderman Gerber, Alderman Parsch, Alderman Jalifi, Alderman Power-Llewellyn, Alderman Green-Prats

17. Adjourn:

- Meeting adjourned at 9:50 p.m.

Passed and approved this 9th day of June 2026


Marsha Hines, Mayor


City Secretary