

# OFVHA and OV/SBHC

## AGENDA

Special Group Planning Meeting

Friday, January 20, 2023, 7PM Surfside City Hall

### Plan of Events

- San Jacinto Day - April 23, 2023
- Treaties of Velasco - May 6, 2023
- Battle of Velasco - June 24, 2023
- Awards Ceremony

### Committees

- a. Event Communication
  - Save the Date Flyer
  - Schedule of the day handouts
  - Newspaper
  - Website
- b. Historical Information handout
  - All current handout and include Turtle Bayou Resolution
- c. Booths - Period
  - Recruit vendors - check with James Glover and Michael Bailey
- d. Notifications
  - Politicians (local & state) - Gov Abbott, Dan Patrick, Cody Vasut, etc. Brandon Creighton
  - Invite letters
- e. Event Festivities
  - Re-enactments
  - Cannon Firing
  - Musicians
- f. Food (only for June 24, 2023 and Awards)
- g. Area set up for booths, speakers, information table, etc.
  - Tables and Chairs
  - Tents
  - Flags
- h. Other

### Fundraising

- a. Process
- b. Order forms
- c. Certificates for gift pavers
- d. Computer version picture of paver purchased
- e. Thank you notes